

Section	Page Numbers	Summary of Changes Made in Action Plan
I. Introduction	1	Added explanation that the program will serve HCV families and the remaining PBRA families previously enrolled in FSS with Public Housing prior to RAD included latest revision date; explained reason for Action Plan revision being the release of the FSS Final Rule.
II. Terms and Definitions	2	<u>Head of FSS Family:</u> Changed term from “Head of Household” to “Head of FSS Family,” per FSS Final Rule. Families can now designate the adult that will be responsible for the obligations of the Contract of Participation.
III. Family Demographics	4	Updated as of 8/1/2022 and added additional data: households with dependents, disabled individuals, income distribution, employment status Removed Public Housing demographics. PBRA demographics removed because this program cannot enroll new families from PBRA.
IV. FSS Program Participants – Anticipated Participation	5-6	Added anticipated supportive services needs of population based on data gathered from FSS interest forms completed by families entering the FSS waiting list.
V. A. Estimate of Participating Families	6	Project Based Rental Assistance- Updated the number of families remaining that were enrolled in PH FSS prior to RAD conversion and clarified that no new families will be enrolled from PBRA.
V. B. Estimate of Participating Families	6-7	Housing Choice Voucher Program- Added detail about the caseload sizes for FSS Coordinators, estimated amount of VASH and FYI/FUPY participants targeted for enrollment into FSS Program.
VII. Outreach Efforts	7-8	Added detail about the outreach procedures of the HACA FSS Program, including marketing, waitlist application access, direct mail, and social media use.

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VIII. B. Selection Procedures	8	Added information on how HACA ensures non-discrimination with its selection procedures.
VIII. C. 1. Selection Procedures	8-9	Added detail on procedures for entering the FSS waiting list; added information about preferences given on the FSS waiting list for porting families and FUPY/FYI voucher holders.
IX. Portability Provisions	10-11	Added detail to this section to include guidance on incoming and outgoing portability of FSS Contract per the Final Rule.
X. Method of Identification for Family Support Needs	11	Added information on how the head of FSS family is designated and the documentation required.
X. A. Method of Identification for Family Support Needs	11-12	Added detail on how the ITSP is developed and the final goals that are required; removed the limitation on modifying the ITSP to allow for changes up to the last day of the FSS contract.
X. B. Method of Identification for Family Support Needs	13	Changed requirement to be welfare-free by the end of the contract instead of the last 12 months per the Final Rule.
X.C. Method of Identification for Family Support Needs	13	Added detail on progress review frequency and the ability to conduct virtual meetings.
XI. B. Incentives to Encourage Participation	14	Added language about the order in which different supportive funding is utilized by FSS participants.

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XI. C. Incentives to Encourage Participation	15	Escrow Account: Added detail about the calculation of the escrow credit for families above the very-low income limit, Mod Rehab and PBRA families, the setting of the baseline income, and the contract end date now being set at 5 years after the first recertification after the contract start date to maximize potential escrow savings per FSS Final Rule.
XI. C.2.a. Incentives to Encourage Participation	15-16	Final Disbursements: Removed income qualification (30% rule) from methods of graduating and receiving escrow funds per FSS Final Rule. Added language about documentation requirements for completion of ITSP goals.
XI. C.2.b. Incentives to Encourage Participation	16	Interim Disbursements: Included provision about frequency of withdrawal. Limitation on amount remains at 50% of total balance.
XI. C.2.c. Incentives to Encourage Participation	16-17	Disbursement with Termination of CoP: Added this provision per the FSS Final Rule to allow for escrow disbursement with termination in particular circumstances.
XI. C.3. Incentives to Encourage Participation	17	Forfeited Escrow Funds: This section added to explain the use of forfeited escrow funds for supportive services for current FSS participants and training for FSS Coordinators per the FSS Final Rule.
XI. C.4. Incentives to Encourage Participation	17-18	Changed language to reflect FSS Final Rule in which full earned income is included in the baseline of the CoP (including excluded EID income).
XIII. Contract Termination and Withholding of Supportive Services	18-19	Defined “act inconsistent with the purposes of FSS” as threatening, fraudulent, or overtly hostile behavior by the FSS participant and the potential termination steps.

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XV. HUD FSS Contract Term, Extension, Modification, and Additional Terms	20	Added additional reasons that CoP can be extended under the FSS Final Rule – active pursuit of a current or additional goal or other circumstance PHA determines warrants an extension.
XVI. Program Coordinating Committee (PCC)	22	Added Austin Area Urban League as a community partner Added language on required members of the PCC per FSS Final Rule - FSS staff and a participant from each HUD-assisted program.