

**SOUTHWEST HOUSING COMPLIANCE
CORPORATION**



**BOARD OF DIRECTORS
Annual Meeting**

**Thursday, March 14, 2019
12:00 PM**

**HACA Central Offices
1124 S. IH 35 Austin, TX
Austin, TX**

**PUBLIC NOTICE OF A MEETING
TAKE NOTICE OF A BOARD OF DIRECTORS
ANNUAL BOARD MEETING
SOUTHWEST HOUSING COMPLIANCE CORPORATION**

**TO BE HELD AT
HACA Central Offices
1124 S. IH 35 Austin, TX
Austin, TX
(512.477.4488)**

**Thursday, March 14, 2019
12:00 PM**

CALL TO ORDER, ROLL CALL

CERTIFICATION OF QUORUM

Citizens Communication (Note: There will be a three-minute time limitation)

CONSENT ITEMS

1. Presentation, Discussion, and Possible Action regarding the Approval of the Board Minutes Summary for the Board Meeting held on March 21, 2018
2. Presentation, Discussion, and Possible Action regarding Resolution No. 00090: Approval to ratify all actions taken by the Board of Directors during FYE 2019, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Commissioners as reflected within the approved minutes and resolution

ACTION ITEMS

EXECUTIVE SESSION

The Board may go into Executive Session (close its meeting to the public) Pursuant to:

- a. 551.071, Texas Gov't Code, consultations with Attorney regarding legal advice, pending or contemplated litigation; or a settlement offer;
- b. 551.072, Texas Gov't Code, discussion about the purchase, exchange, lease or value of real property;
- c. 551.074, Texas Gov't Code, discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
- d. 551.087, Texas Gov't Code, discuss certain economic development negotiations.

OPEN SESSION

If there is an Executive Session, the Board will return to Open Session for discussion, consideration and possible action of matters discussed in Executive Session.

REPORTS

The Board accepts the following reports:

- President's Report
- Other Staff Reports

- Commissioners' Reports/Questions to the Department Staff

ADJOURNMENT

"Pursuant to 30.06, Penal Code, (trespass by holder of license with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a concealed handgun."

"Pursuant to 30.07, Penal Code (trespass by holder of license with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a handgun that is carried openly."

"En virtud del 30.06, Código Penal, (traspaso titular de licencia con una pistola), una persona bajo el subcapítulo H, capítulo 411, código de gobierno (Ley de licencia de arma o pistola), no se permiten en este reunión con una arma o pistola.

"En virtud de 30.07, Código Penal (prevaricación por titular de la licencia con un arma o pistola abiertamente llevado), una persona bajo el subcapítulo H, capítulo 411, código de gobierno (Ley de licencia de arma o pistola), no se permiten en esta reunión con un arma o pistola que lleva abiertamente.

*The Housing Authority of the City of Austin (HACA) Board of Commissioners reserves the right to discuss and consider items out of order on the agenda on an as needed basis.

The Housing Authority of the City of Austin is committed to compliance with the Americans with Disability Act. Reasonable modifications and equal access to the communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Judy Paciocco or Nidia Hiroms at HACA at 512.477.4488, for additional information; TTY users route through Relay Texas at 711. For more information on HACA, please contact Nidia Hiroms at 512.477.4488 x2104.

SOUTHWEST HOUSING COMPLIANCE CORPORATION

BOARD ACTION REQUEST

ITEM NO. 1.

MEETING DATE: March 14, 2019

STAFF CONTACT: Michael Cummings, Vice President

ITEM TITLE: Presentation, Discussion, and Possible Action regarding the Approval of the Board Minutes Summary for the Board Meeting held on March 21, 2018

BUDGETED ITEM: N/A

TOTAL COST: N/A

ATTACHMENTS:

- ▣ **20180321 SHCC Minutes Summary**

**SOUTHWEST HOUSING COMPLIANCE CORPORATION
BOARD OF DIRECTORS
ANNUAL BOARD MEETING**

MARCH 21, 2018

SUMMARY OF MINUTES

THE SOUTHWEST HOUSING COMPLIANCE CORPORATION (SHCC) BOARD OF DIRECTORS PUBLIC MEETING NOTICE WAS POSTED FOR 12:00 NOON ON WEDNESDAY, MARCH 21, 2018, AND WAS HELD AT HACA'S CENTRAL OFFICE, 1124 S. IH 35, AUSTIN, TEXAS 78704

CALL TO ORDER, ROLL CALL, CERTIFICATION OF QUORUM

The Board of Directors Regular Board Meeting of the Southwest Housing Compliance Corporation (SHCC), of March 21, 2018, was called to order by Carl S. Richie, Jr., HACA Chairperson, at 12:18 p.m. The meeting was held at HACA's Central Office, 1124 S. IH 35, Austin, Texas 78704

Roll call certified a quorum was present.

MEMBERS PRESENT:

Edwina Carrington, President
Charles Bailey, Vice-President
Dr. Tyra Duncan-Hall, 2nd Vice-President
Carl S. Richie, Jr., Director
Mary Apostolou, Director

MEMBER(S) ABSENT:

STAFF PRESENT:

Andrea Galloway, Ann Gass, Carlton Greenhaw, Lisa Garcia, Martha Ross, Michael Cummings, Michael Gerber, Michael Roth, Nancy McIlhaney, Nidia Hiroms, Pilar Sanchez, Ron Kowal, Suzanne Schwertner, and Sylvia Blanco

ALSO IN ATTENDANCE:

Jim Ewbank, Cokinos, Bosien & Young
Arthur Troilo, Troilo Law Firm

CONSENT AGENDA

APPROVAL OF THE FOLLOWING ITEMS PRESENTED IN THE BOARD MATERIALS:

ITEM 1: Presentation, Discussion, and Possible Action regarding the Approval of a Board Minutes Summary for the Board Meeting held on February 15, 2018

Director Apostolou moved to approve the Board Minutes Summary for the Board Meeting held on February 15, 2018. **2nd Vice-President Duncan-Hall** seconded the motion. The motion passed. (5-Ayes and 0-Nays).

ITEM 2: Presentation, Discussion, and Possible Action regarding Resolution No. 89: Approval to ratify all actions taken by the Board of Commissioners during FYE 2018, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Directors as reflected within the approved minutes and resolution

Upon past advisement of legal counsel, Resolution No. 89 was drafted to ensure all actions taken by the Board during FYE 2018 be ratified, thus ensuring resolution of any irregularities during the voting process taken by the Directors. This is an action that will be presented for board action on an annual basis.

This Resolution resolves all irregularities in the voting process found in either the Board Minutes Summary and/or Resolutions, and all actions taken during the 2017-18 Fiscal Year by the Board of Directors are fully enforceable.

Director Apostolou moved to Approve Resolution No.89: Approval to ratify all actions taken by the Board of Directors during FYE 2018, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Directors as reflected within the approved minutes and resolutions. **2nd Vice-President Duncan-Hall** seconded the motion. The motion Passed (5-Ayes and 0-Nays).

REPORTS

Michael Cummings, Vice President of SHCC, gave an update on SHCC activities.

EXECUTIVE SESSION

The Board convened into Executive Session at 1:35 pm

OPEN SESSION

The Board returned into Open Session at 2:58 pm. No action was taken.

ADJOURNMENT

Vice-President Bailey moved to adjourn the meeting. **2nd Vice-President Duncan-Hall** seconded the motion. The motion passed unanimously. The meeting adjourned at 3:15 p.m.

Edwina Carrington, President

Michael G. Gerber, Secretary

SOUTHWEST HOUSING COMPLIANCE CORPORATION

BOARD ACTION REQUEST

RESOLUTION NO. 00090

ITEM NO. 2.

MEETING DATE: March 14, 2019

STAFF CONTACT: Michael Cummings, Vice President

ITEM TITLE: Presentation, Discussion, and Possible Action regarding Resolution No. 00090: Approval to ratify all actions taken by the Board of Directors during FYE 2019, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Commissioners as reflected within the approved minutes and resolution

BUDGETED ITEM: N/A

TOTAL COST: N/A

ACTION

The Board is being asked to approve Resolution No. 00090: which ratifies all actions taken by the Board of Directors during the 2018-2019 Fiscal Year, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Directors as reflected within the approved minutes and resolutions.

SUMMARY

Background:

Upon past advisement of legal counsel, Resolution No. 00090 was drafted to ensure all actions taken by the Board during FYE 2019 be ratified, thus ensuring resolution of any irregularities during the voting process taken by the Directors. This is an action that will be presented for board action on an annual basis.

Process:

This Resolution resolves any irregularities in the voting process found in the Board meeting minutes and/or resolutions, and all actions taken during the 2018-19 Fiscal Year by the Board of Directors are fully enforceable.

Staff Recommendation:

Staff recommends Board approval of Resolution No. 00090 to ratify all actions taken by the Board of Directors during the 2018-19 Fiscal Year.

RESOLUTION NO. 00090

APPROVAL TO RATIFY ALL ACTIONS TAKEN BY THE BOARD OF DIRECTORS DURING FYE 2019, IN ORDER TO RESOLVE ANY IRREGULARITIES WHICH MAY HAVE OCCURRED REGARDING A QUORUM OR VOTE BY THE DIRECTORS AS REFLECTED WITHIN THE APPROVED MINUTES AND RESOLUTIONS

WHEREAS, in the event that there were any irregularities in any action or vote taken by SHCC's Board of Directors during the 2018-2019 Fiscal Year, the Southwest Housing Compliance Corporation desires to ratify and affirm all of the actions and votes taken by the Board of Directors regardless of the irregularity, as each action and vote taken represents the true intention of a quorum or more of SHCC's Board of Directors.

WHEREAS, the purpose of this resolution is to give full legal force and effect to each action or vote of the Board of Directors taken during the 2018-19 Fiscal Year as if each action was taken by a quorum of the board without any irregularity, and therefore, every action taken by the Board of Directors during the 2018-19 Fiscal Year is fully enforceable.

NOW, THEREFORE, BE IT RESOLVED, the Southwest Housing Compliance Corporation Board of Directors hereby ratifies and affirms all actions and votes taken by the Board of Directors during 2018-2019 Fiscal Year.

PASSED, APPROVED AND ADOPTED this 14th day of March 2019.

Michael G. Gerber, Secretary

Edwina Carrington, President