



Housing Authority of the City of Austin

Pathways Asset Management

CHOICE MOBILITY INFORMATION SHEET

Residents of HACA's Project Based Rental Assistance (PBRA) properties have a special opportunity to receive a Section 8 Housing Choice Voucher (HCV). To be eligible, the family must live at the same property for 2 continuous years after it has converted to the PBRA program. Please remember the following:

1. The years lived at the property while under the Public Housing program do not count toward the 2 years.
2. If a family moves from one PBRA property to another, their 2 year clock starts over.

Once a family meets the 2 year requirement, they can request to have their name placed on the HCV Choice Mobility waiting list. Whenever HACA issues new vouchers, 1/3 of the vouchers will come from the Choice Mobility list. Each time this is done, names will be selected from the Choice Mobility waiting list through a random lottery.

Families selected to receive a voucher will be required to meet all eligibility requirements of the HCV program. If eligible, they can use their voucher to find housing in the private rental market anywhere within the HACA service area. In addition, Choice Mobility families will be eligible to exercise the HCV option of portability. This allows a family to use their voucher within the jurisdiction of any HCV agency in the United States.

To successfully navigate this process, residents will be required to do the following:

1. Continue to meet all requirements for their PBRA housing including:
 - a. Paying the family's entire rent portion on time.
 - b. Leaving no debt owed to the current program.
 - c. Following all the program rules for moving out, including providing proper notice.
2. Provide accurate and complete information to determine eligibility.
3. Completely move out of their PBRA housing before the HCV assistance can begin. Families are not allowed to receive rental assistance from two separate programs at the same time.
 - The family can remain in the current PBRA housing after receiving a voucher and while searching for a place to live. However, the family must be moved out of the PBRA unit before receiving HCV assistance.
4. Make all payments (rent, move out charges) until the balance is paid in full or risk losing voucher assistance for failing to complete a repayment agreement.
5. Provide HACA with a copy of the notification to move out of the PBRA unit. HACA will not process the inspection request for the HCV unit until this is provided.
6. Move out of the PBRA unit by the date on the notification to move out. If that date changes for any reason, the family must provide immediate notification of the change to HACA.



HACA does not discriminate on the basis of disability status in admission or access to, or treatment or employment in, its federally assisted programs and activities. The following person has been designated to coordinate compliance with the nondiscrimination requirements contained in HUD's regulations implementing Section 504: Vice President of Housing & Community Development, 1124 S. IH 35, Austin, TX 78704, (512)477-4488; TTY: (800) 735-2989 or 711 Voice Relay.

CHOICE MOBILITY TRANSFER CHECKLIST

The following checklist is for *your* use. It is intended to help you keep track of what you need to do to complete the program transfer process. Items must be completed in the order shown below.

	Action	Date Completed
<input type="checkbox"/>	1. Request to place my name on the Choice Mobility Waiting List (after meeting the 2 year requirement)	
<input type="checkbox"/>	2. Pay my rent on time and continue to follow the terms of my lease.	
<input type="checkbox"/>	3. Attend the Admissions eligibility interview	
<input type="checkbox"/>	4. Provide all Required Information to meet HCV eligibility requirements.	
<input type="checkbox"/>	5. Attend the Voucher Orientation meeting.	
<input type="checkbox"/>	6. Search to find a rental unit that meets the voucher program requirements.	
<input type="checkbox"/>	7. Send 30 day notice of intent to vacate to my property manager.	
<input type="checkbox"/>	8. Attend an FSS exit interview (if any family members are FSS participants)	
<input type="checkbox"/>	9. Attend my move out inspection .	
<input type="checkbox"/>	10. Turn in my keys to the property manager.	
<input type="checkbox"/>	11. Pay all the required expenses to my property manager or I sign a repayment agreement.	
<input type="checkbox"/>	<i>Note: You are required to pay all move-out expenses that may be charged after you move into your new home with your voucher assistance and/or establish and remain current on your repayment agreement.</i>	

Remember: Good communication with your current property manager and HACA's HCV program will ensure a smoother transition to the Housing Choice Voucher Program!



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