

**SOUTHWEST HOUSING COMPLIANCE
CORPORATION**



**BOARD OF DIRECTORS
Annual Meeting**

**Wednesday, March 21, 2018
12:00 PM**

**HACA'S Central Office
1124 S. IH-35
Austin, TX 78704**

**PUBLIC NOTICE OF A MEETING
TAKE NOTICE OF A BOARD OF DIRECTORS
ANNUAL BOARD MEETING
SOUTHWEST HOUSING COMPLIANCE CORPORATION**

**TO BE HELD AT
HACA'S CENTRAL OFFICE
1124 S. IH 35, Austin, TX
(512.477.4488)**

**Wednesday, March 21, 2018
12:00 PM**

CALL TO ORDER, ROLL CALL

CERTIFICATION OF QUORUM

CONSENT AGENDA

Items on the Consent Agenda may be removed at the request of any Director and considered at another appropriate time on this agenda. Placement on the Consent Agenda does not limit the possibility of any presentation, discussion, or action at this meeting. Under no circumstances does the Consent Agenda alter any requirements under Chapter 551 of the Texas Government Code, Texas Open Meetings Act.

CONSENT ITEMS

1. Presentation, Discussion, and Possible Action regarding the Approval of the Board Minutes Summary for the Board Meeting held on February 15, 2018
2. Presentation, Discussion, and Possible Action regarding Resolution No. 89: Approval to ratify all actions taken by the Board of Commissioners during FYE 2018, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Directors as reflected within the approved minutes and resolution

EXECUTIVE SESSION

The Board may go into Executive Session (close its meeting to the public) Pursuant to:

- a. 551.071, Texas Gov't Code, consultations with Attorney regarding legal advice, pending or contemplated litigation; or a settlement offer;
- b. 551.072, Texas Gov't Code, discussion about the purchase, exchange, lease or value of real property;
- c. 551.074, Texas Gov't Code, discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
- d. 551.087, Texas Gov't Code, discuss certain economic development negotiations

OPEN SESSION

If there is an Executive Session, the Board will return to Open Session for discussion, consideration and possible action of matters discussed in Executive Session.

ADJOURNMENT

"Pursuant to 30.06, Penal Code, (trespass by holder of license with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a concealed handgun."

"Pursuant to 30.07, Penal Code (trespass by holder of license with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a handgun that is carried openly."

"En virtud del 30.06, Código Penal, (traspaso titular de licencia con una pistola), una persona bajo el subcapítulo H, capítulo 411, código de gobierno (Ley de licencia de arma o pistola), no se permiten en esta reunión con una arma o pistola.

"En virtud de 30.07, Código Penal (prevaricación por titular de la licencia con un arma o pistola abiertamente llevado), una persona bajo el subcapítulo H, capítulo 411, código de gobierno (Ley de licencia de arma o pistola), no se permiten en esta reunión con un arma o pistola que lleva abiertamente.

*The Southwest Housing Compliance Corporation (SHCC) Board of Directors reserves the right to discuss and consider items out of order on the agenda on an as needed basis.

The Southwest Housing Compliance Corporation is committed to compliance with the Americans with Disability Act. Reasonable modifications and equal access to the communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Judy Paciocco or Nidia Hiroms at HACA at 512.477.4488, for additional information; TTY users route through Relay Texas at 711. For more information on SHCC, please contact Nidia Hiroms at 512.477.4488 x2104.

SOUTHWEST HOUSING COMPLIANCE CORPORATION

BOARD ACTION REQUEST

ITEM NO. 1.

MEETING DATE: March 21, 2018

STAFF CONTACT: Michael Cummings, Vice President

ITEM TITLE: Presentation, Discussion, and Possible Action regarding the Approval of the Board Minutes Summary for the Board Meeting held on February 15, 2018

BUDGETED ITEM: N/A

TOTAL COST: N/A

ACTION

The Board is being asked to review and approve the Board Minutes Summary for the Board Meeting held on February 15, 2018.

SUMMARY

ATTACHMENTS:

- ▣ **201802 SHCC Summary of Minutes**

**SOUTHWEST HOUSING COMPLIANCE CORPORATION
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

FEBRUARY 15, 2018

SUMMARY OF MINUTES

THE SOUTHWEST HOUSING COMPLIANCE CORPORATION (SHCC) BOARD OF DIRECTORS PUBLIC MEETING NOTICE WAS POSTED FOR 12:00 NOON ON THURSDAY, FEBRUARY 15, 2018, AND WAS HELD AT HACA'S CENTRAL OFFICE, 1124 S. IH 35, AUSTIN, TEXAS 78704

CALL TO ORDER, ROLL CALL, CERTIFICATION OF QUORUM

The Board of Directors Regular Board Meeting of the Southwest Housing Compliance Corporation (SHCC), of February 15, 2018, was called to order by Carl S. Richie, Jr., HACA Chairperson, at 12:18 p.m. The meeting was held at HACA's Central Office, 1124 S. IH 35, Austin, Texas 78704

Roll call certified a quorum was present.

MEMBERS PRESENT:

Edwina Carrington, Chairperson
Charles Bailey, Vice-Chairperson
Dr. Tyra Duncan-Hall, 2nd Vice-Chairperson
Carl S. Richie, Jr., Director
Mary Apostolou, Director

MEMBER(S) ABSENT:

STAFF PRESENT:

Andrea Galloway, Ann Gass, Gloria Morgan, Lisa Garcia, Michael Cummings, Michael Gerber, Michael Roth, Nidia Hiroms, Nora Morales, Pilar Sanchez, Ron Kowal, Suzanne Schwertner, and Sylvia Blanco

CONSENT AGENDA

APPROVAL OF THE FOLLOWING ITEMS PRESENTED IN THE BOARD MATERIALS:

ITEM 1: Presentation, Discussion, and Possible Action regarding the Approval of a Board Minutes Summary for the Board Meeting held on January 18, 2018

Director Apostolou moved to approve the Board Minutes Summary for the Board Meeting held on January 18, 2018. **Director Carrington** seconded the motion. The motion passed. (5-Ayes and 0-Nays).

REPORTS

Michael Cummings, Vice President of SHCC, gave an update on SHCC activities.

EXECUTIVE SESSION

The Board did not recess into Executive Session.

ADJOURNMENT

Director Carrington moved to adjourn the meeting. **Director Apostolou** seconded the motion. The motion passed unanimously. The meeting adjourned at 2:15 p.m.

Edwina Carrington, Chairperson

Michael G. Gerber, Secretary

SOUTHWEST HOUSING COMPLIANCE CORPORATION

BOARD ACTION REQUEST

RESOLUTION NO. 89

ITEM NO. 2.

MEETING DATE: March 21, 2018

STAFF CONTACT: Michael Gerber, President & CEO

ITEM TITLE: Presentation, Discussion, and Possible Action regarding Resolution No. 89: Approval to ratify all actions taken by the Board of Commissioners during FYE 2018, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Directors as reflected within the approved minutes and resolution

BUDGETED ITEM: N/A

TOTAL COST: N/A

ACTION

The Board is being asked to ratify all actions taken by the Board of Directors during the 2017-2018 Fiscal Year, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Directors as reflected within the approved minutes and resolutions.

SUMMARY

Background:

Upon past advisement of legal counsel, Resolution No. 89 was drafted to ensure all actions taken by the Board during FYE 2018 be ratified, thus ensuring resolution of any irregularities during the voting process taken by the Directors. This is an action that will be presented for board action on an annual basis.

Process:

This Resolution resolves all irregularities in the voting process found in either the Board Minutes Summary and/or Resolutions, and all actions taken during the 2017-18 Fiscal Year by the Board of Directors are fully enforceable.

Staff Recommendation:

Staff recommends Board approval of Resolution No. 89 to ratify all actions taken by the Board of Directors during the 2017-2018 Fiscal Year.

RESOLUTION NO. 89

Approval to ratify all actions taken by the Board of Directors during FYE 2018, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Directors as reflected within the approved minutes and resolutions

WHEREAS, In the event that there were any irregularities in any action or vote taken by Southwest Housing Compliance Corporation's Board of Directors during the 2017-18 Fiscal Year, Southwest Housing Compliance Corporation desires to ratify and affirm all of the actions and votes taken by the Board of Directors regardless of the irregularity, as each action and vote taken represents the true intention of a quorum or more of Southwest Housing Compliance Corporation's Board of Directors, and

WHEREAS, The purpose of this resolution is to give full legal force and effect to each action or vote of the Board of Directors taken during the 2017-18 Fiscal Year as if each action was taken by a quorum of the board without any irregularity, and therefore, every action taken by the Board of Directors during the 2017-18 Fiscal Year is fully enforceable.

NOW, THEREFORE, BE IT RESOLVED, The Southwest Housing Compliance Corporation's Board of Directors hereby ratifies and affirms all actions and votes taken by the Board of Directors during 2017-2018 Fiscal Year.

PASSED, APPROVED AND ADOPTED this 21st day of March, 2018.

Michael G. Gerber, Secretary

Edwina Carrington, Chairperson