

Section 3 At-A-Glance

Housing Authority of the City of Austin

Section 3 Program

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HACA Mission

To cultivate sustainable affordable housing communities and partnerships that inspire self-reliance, growth and optimism.

HACA Vision

We envision neighborhoods where poverty is alleviated, communities are healthy and safe, and all people can achieve their full potential.

HOUSING AUTHORITY OF THE CITY OF AUSTIN

1124 S. IH-35
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HACA is committed to **helping the residents** of its public housing communities, its Section 8 Housing Choice Voucher holders, and other qualified **low-income persons** residing in the Austin-Round Rock-San Marcos Metropolitan Statistical Area (MSA), achieve their goals of **self-sufficiency**. To achieve this, HACA, its staff, contractors and subcontractors will comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968.

Section 3 requires that, to the greatest extent feasible, **training, employment and other economic opportunities** generated by HUD funds be directed to low-income residents, particularly those who are recipients of government assistance for housing, and to **award contracts** to eligible businesses that provide economic opportunities for these persons.

Section 3 promotes **self-sufficiency** by making available **job training, employment and contracting opportunities**. By providing this foundation together with other community resources, the opportunities for economic advancement and self-sufficiency are increased.

Examples of job types or contract opportunities that may become available:

Admin./Mgmt.	Services		Construction		
Accounting	Appliance Repair	Catering	Architecture	Electrical	Machine Ops.
Payroll	Florists	Landscaping	Bricklaying	Elevator Const.	Painting
Research	Marketing	Printing	Carpentry	Engineering	Plastering
Bookkeeping	Carpet Install	Computer Info.	Cement/Masonry	Fencing	Plumbing
Purchasing	Janitorial	Manufacturing	Demolition	Heating	Surveying
Word Processing	Photography	Transportation	Drywall	Iron Works	Tile Setting

Who are Section 3 Residents?

A section 3 resident is —

- 1) a public housing resident; or
- 2) A low income person residing in the Austin-Round Rock-San Marcos MSA (includes Bastrop County, Caldwell County, Hays County, Travis County, Williamson County).

2017 Income Limits	
Number in Household	Low Income (80%)
1 person	\$45,600
2 person	\$52,100
3 person	\$58,600
4 person	\$65,100
5 person	\$70,350
6 person	\$75,550
7 person	\$80,750
8 person	\$85,950

What is a Section 3 Business Concern?

Section 3 Business Concerns are businesses that meet one of the following:

- A) 51% or more owned by Section 3 residents; or
- B) At least 30% of its full time employees are Section 3 residents, or were Section 3 residents within three years of the date of first hire; or
- C) Provide a commitment to subcontract to Section 3 business concerns, 25% or more of the dollar amount of the awarded contract.

**HACA's
Responsibilities
Pursuant to Section 3:**

- ✓ Implementing procedures to notify Section 3 residents and business concerns about training, employment and contracting opportunities generated by Section 3 covered assistance;
- ✓ Notifying potential contractors working on Section 3 covered contracts of their responsibilities;
- ✓ Incorporating the Section 3 clause into all covered requests and contracts;
- ✓ Facilitating the training and employment of Section 3 residents and the award of contracts to Section 3 business concerns;
- ✓ Assisting and actively cooperating with the Secretary of HUD in making contractors and subcontractors comply;
- ✓ Refraining from entering into contracts with contractors that are in violation of Section 3 regulations;
- ✓ Documenting actions taken to comply with Section 3; and
- ✓ Submitting Section 3 Annual Summary Reports.

What is Section 3 covered assistance?

Section 3 applies to the following HUD assistance (section 3 covered assistance) from Public and Indian housing assistance (PIH) for:

1. Operations
2. Modernization
3. Development

What is a Section 3 covered contract?

A Section 3 covered contract is a contract or subcontract, including a professional service contract, awarded by HACA for work generated by HUD funds listed above:

Examples of Section 3 covered contracts:

- ⇒ Abatement
- ⇒ Engineering
- ⇒ Make Ready
- ⇒ Pest Control
- ⇒ Architect
- ⇒ Landscaping
- ⇒ Painting
- ⇒ Tree Trimming

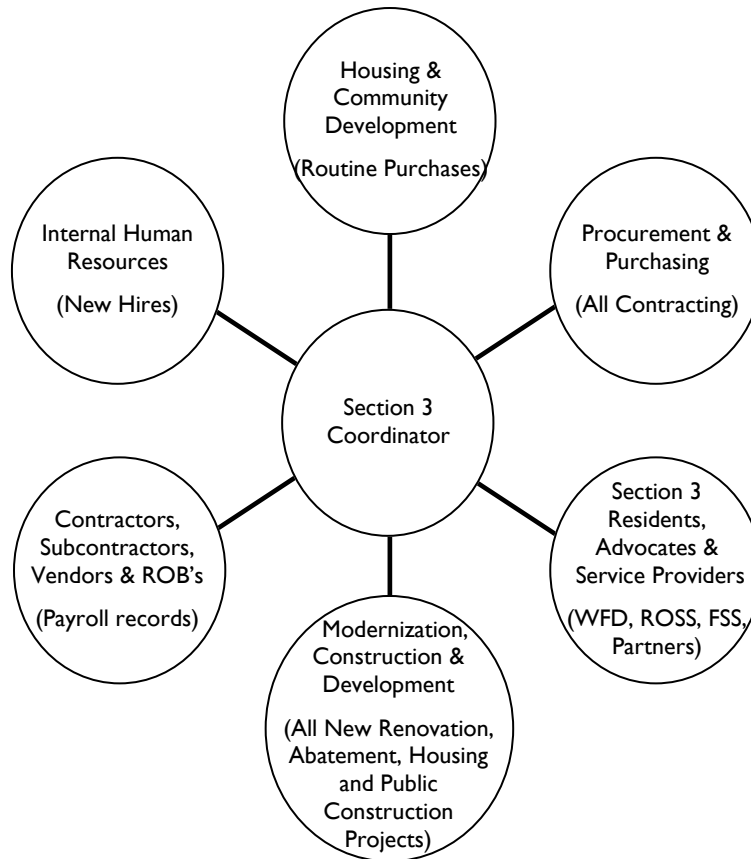
*Section 3 covered contract does not include contracts for the purchase of goods ONLY.

When is Section 3 triggered?

Section 3 requirements are triggered when new jobs and/or contracting opportunities are created during the completion of covered contracts. Section 3 residents and business concerns are not guaranteed employment or contracting opportunities. They must demonstrate that they meet the qualifications for new employment and/or contracting opportunities.

What responsibilities do HACA departments have of Section 3 compliance?

The S3 Coordinator is at the center of S3 compliance at HACA.



Section 3 HACA Goals
<p>Employment</p> <ul style="list-style-type: none"> ◆ 30% of the total number of <u>new hires</u> shall be Section 3 residents.
<p>Contracting</p> <ul style="list-style-type: none"> ◆ 10% of all Section 3 covered <u>construction</u> contracts shall be awarded to Section 3 business concerns; and ◆ 3% of the total dollar amount of all <u>non-construction</u> contracts shall be awarded to Section 3 business concerns.

