

## Summary of Proposed Changes to the Admissions & Continued Occupancy Policy (ACOP)

Section	Page(s)	Summary of Proposed Change
<b>Chapter 3 - Section 3-III.B. REQUIRED DENIAL OF ADMISSION</b>	Pages 37-38	<p><b>Change:</b> Provides a full definition of "federally assisted housing."</p> <p><b>Rationale:</b> HACA policy states that families owing a debt to federally assisted housing programs will be denied admission. This change helps to clarify what is considered federally assisted housing, including all HUD programs and Low Income Housing Tax Credit properties.</p>
<b>Chapter 3 - Section 3-III.C. OTHER PERMITTED REASONS FOR DENIAL OF ADMISSIONS</b>	Pages 38-40	<p><b>Change:</b> This is not a policy change. This is a language change to provide clarity to the existing policy.</p> <p><b>Rationale:</b> It was unclear to some whether the "voluntary withdrawal" identified in this section had to do with residents or applicants. The change in language was done to clarify that this section only refers to residents.</p>
<b>Chapter 3 - Section 3-III.F. PROHIBITION AGAINST DENIAL OF ASSISTANCE TO VAWA VICTIMS</b>	Page 48	<p><b>Change:</b> HACA to provide new form HUD-5382 Certification of Victim of Domestic Violence and notice of VAWA rights with all notices of denial of admissions.</p> <p><b>Rationale:</b> This is a HUD requirement as part of the VAWA Final Rule.</p>
<b>Chapter 4 - Section 4-III.B. SELECTION METHOD</b>	Pages 61-63	<p><b>Change:</b> Provides clarification on local preferences used on all public housing waiting lists. Also provides a pilot program Upward Mobility preference for the Chalmers Courts and Booker T Washington waiting lists.</p> <p><b>Rationale:</b> This change provides clarity on how local preferences are applied to the site-based waiting list. The Upward Mobility preference for Chalmers and Booker T Washington is a pilot program to bring more work-able families to the properties administering the Jobs Plus program.</p>
<b>Chapter 4 - Section 4-III.D. THE APPLICATION INTERVIEW</b>	Pages 68-69	<p><b>Change:</b> Reduces the maximum number of scheduled interview appointments from 3 to 2.</p> <p><b>Rationale:</b> The Admissions Department now schedules one-on-one appointments instead of group interviews. With this level of customized scheduling, staff believes that one missed appointment is sufficient.</p>
<b>Chapter 8 - Section 8-I.B. PRE-OCCUPANCY ORIENTATION</b>	Pages 155-156	<p><b>Change:</b> HACA to provide new VAWA form HUD-5382 Certification of Victim of Domestic Violence and notice of VAWA rights to all new admissions during orientation.</p> <p><b>Rationale:</b> This is a HUD requirement as part of the VAWA Final Rule.</p>
<b>Chapter 12 - Section 12-I.B. EMERGENCY TRANSFERS</b>	Pages 209-210	<p><b>Change:</b> This change adds being a victim of domestic violence as grounds for receiving an emergency transfer. It also identifies that HACA has an Emergency Transfer Move plan.</p> <p><b>Rationale:</b> This is a HUD requirement as part of the VAWA Final Rule.</p>

Section	Page(s)	Summary of Proposed Change
Chapter 12 - Section 12-III.F. HANDLING OF REQUESTS	Page 215	<p><b>Change:</b> This change gives families the option of limiting their transfer request to their existing property, to an outside property or to the next available.</p> <p><b>Rationale:</b> <i>With the switch to site-based waiting lists, HACA is giving applicants more choice with regard to where they live. This change extends this choice to residents who need to transfer to a different unit.</i></p>
Chapter 14 - Section 14-III.F. TERMINATIONS RELATED TO DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT OR STALKING	Pages 235-237	<p><b>Change:</b> If HACA bifurcates a lease to evict a resident for domestic violence and the only remaining household member(s) is / are not eligible by themselves, HACA will provide a reasonable amount of time for them to become eligible or find alternate housing.</p> <p><b>Rationale:</b> <i>This is a HUD requirement as part of the VAWA Final Rule.</i></p>
Chapter 14 - Section 14-IV.D. LEASE TERMINATION NOTICE	Pages 239-240	<p><b>Change:</b> HACA to provide new VAWA form HUD-5382 Certification of Victim of Domestic Violence and notice of VAWA rights with all lease termination notices.</p> <p><b>Rationale:</b> <i>This is a HUD requirement as part of the VAWA Final Rule.</i></p>
Chapter 17 - Section 17-VII.C. NOTIFICATION (VAWA)	Pages 279-283	<p><b>Change:</b> This change identifies the ways that HACA will notify the public and all residents about their VAWA rights. It identifies all the documents to be used and when they will be provided.</p> <p><b>Rationale:</b> <i>This is a HUD requirement as part of the VAWA Final Rule.</i></p>
EXHIBIT 17-1 SAMPLE NOTICE OF OCCUPANCY RIGHTS UNDER VAWA	Pages 284-290	<p><b>Change:</b> This change includes the HUD required notice of occupancy rights under VAWA.</p> <p><b>Rationale:</b> <i>This is a HUD requirement as part of the VAWA Final Rule.</i></p>
EXHIBIT 17-2 FORM HUD-5382 CERTIFICATION OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT OR STALKING	Pages 291-293	<p><b>Change:</b> This change includes the HUD required form for certification of domestic violence, dating violence, sexual assault or stalking.</p> <p><b>Rationale:</b> <i>This is a HUD requirement as part of the VAWA Final Rule.</i></p>
EXHIBIT 17-3 HACA'S EMERGENCY TRANSFER MOVE PLAN	Pages 294-299	<p><b>Change:</b> This change adds the full text of HACA's Emergency Transfer Move Plan as required by HUD.</p> <p><b>Rationale:</b> <i>This is a HUD requirement as part of the VAWA Final Rule.</i></p>
EXHIBIT 17-4 HUD MODEL EMERGENCY TRANSFER REQUEST	Pages 300-302	<p><b>Change:</b> This change adds the full text of HACA's Emergency Transfer Move Plan as required by HUD.</p> <p><b>Rationale:</b> <i>This is a HUD requirement as part of the VAWA Final Rule.</i></p>