

# HOUSING AUTHORITY OF THE CITY OF AUSTIN



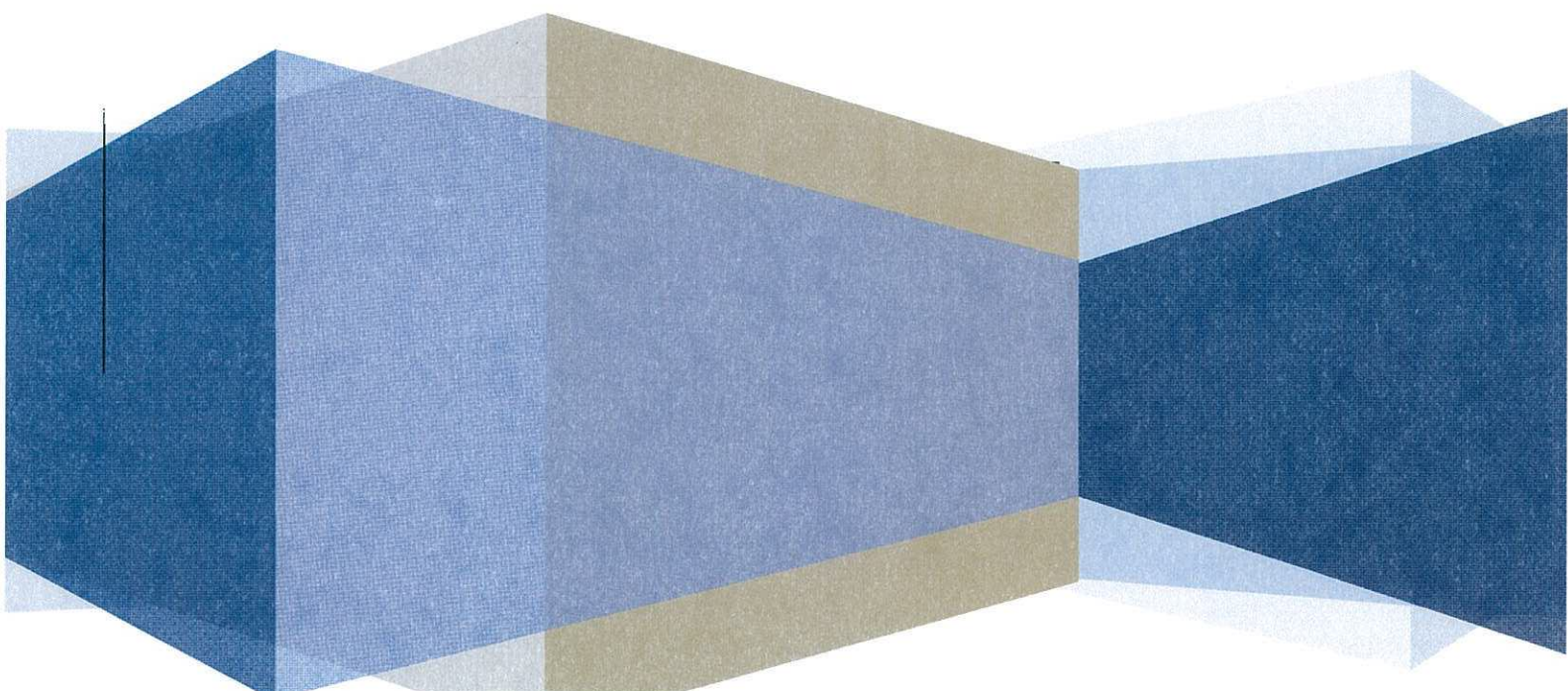
## Proposed Revisions to the Admissions and Continued Occupancy Plan

There will be a 30-day public comment period commencing 8:00 a.m. on May 23, 2016 through 5:00 p.m. on ~~June 21~~ **July 13**, 2016 for the revisions for the Admissions and Continued Occupancy Plan. All comments should be made in writing and delivered to 1124 S. IH-35 Austin, TX 78704 and made to the attention of Michael Gerber, President/CEO.

A Public Hearing to present comments regarding all proposed revisions will be conducted as follows:

June 14, 2016      10:00 a.m.      Santa Rita Courts  
(Citywide Advisory Board Meeting)  
2341 Corta      78702

The Housing Authority of the City of Austin Board of Commissioners will vote on the proposed revisions to the 2016 PHA Annual Plan, Admission and Continued Occupancy Policy and Housing Choice Voucher Administrative Plan on ~~Friday, July 22, 2016~~ **Thursday, August 18, 2016**, at the HACA Central Office located at 1124 S. IH-35, Austin, Texas 78704 at 12:00 p.m. A forum will be available during Citizens Communication to voice your





**Summary of Proposed Changes to the Admissions & Continued Occupancy Policy (ACOP)**

Section	Page(s)	Summary of Proposed Change
<p><b>Chapter 3 - Section 3-II.A. INCOME ELIGIBILITY AND TARGETING</b></p>	<p>Pages 31-32</p>	<p><b>Change:</b> Updates the definition of "Extremely low-income family" to include very low-income families (income between 30-50% of the median family income) who are also below the federal poverty level.  <b>Rationale:</b> <i>This is a required change as part of the streamlining rule. The expansion of the definition makes it easier for PHAs to meet the income targeting requirements while also ensuring that no family below the federal poverty level would be denied housing due to the income targeting rules.</i></p>
<p><b>Chapter 3 - Section 3-II.C. SOCIAL SECURITY NUMBERS &amp; Chapter 7 - Section 7-II.B. SOCIAL SECURITY NUMBERS</b></p>	<p>Pages 34-35 &amp; Pages 138-139</p>	<p><b>Change:</b> When a child under age 6 is added to the household up to six months before Admission of the household, this change allows the family 90 days to provide a SSN for the child. The family will be offered housing and the child considered a family member during this time.  <b>Rationale:</b> <i>This is a required change as part of the streamlining rule. The intent is to provide the family a sufficient amount of time to provide the SSN for a new addition to the family.</i></p>
<p><b>Chapter 3 - Section 3-III.C. OTHER PERMITTED REASONS FOR DENIAL OF ADMISSION</b></p>	<p>Pages 40-42</p>	<p><b>Change:</b> Arrest records (without conviction or other additional information) will not be grounds for denial of admission. Information about an arrest record may cause HACA to request additional information.  <b>Rationale:</b> HUD provided clear guidance through a PIH Notice indicating that arrest records alone are not sufficient for denial of an application.</p>
<p><b>Chapter 4 - Section 4-I.B. APPLYING FOR ASSISTANCE</b></p>	<p>Pages 54-56</p>	<p><b>Change:</b> Changes the process for application to online web-based application. Paper applications still accepted for those in need of reasonable accommodation.  <b>Rationale:</b> <i>This change will streamline the application process for Public Housing and PBRA, reducing staff time for manual data entry. This will also make the application process more easily accessible from any location with internet access.</i></p>
<p><b>Chapter 4 - Section 4-II.B. ORGANIZATION OF THE WAITING LISTS</b></p>	<p>Pages 57-58</p>	<p><b>Change:</b> Creates a site-based waiting list for each property instead of the existing community-wide waiting list.  <b>Rationale:</b> <i>The change allows applicants to have a choice in where they live. This change also facilitates the transition from Public Housing to Project Based Rental Assistance through RAD.</i></p>
<p><b>Chapter 4 - Section 4-II.E. REPORTING CHANGES IN FAMILY CIRCUMSTANCES</b></p>	<p>Page 60</p>	<p><b>Change:</b> Updates the language to reflect the option to electronically report changes through the Applicant Portal.  <b>Rationale:</b> <i>This change streamlines the update process, reducing staff time for manual entry. This also makes the reporting process easier for applicants, as they can do it without coming to our office from any location with internet access.</i></p>