

Southwest Housing Compliance Corporation Meeting



**Thursday, March 9, 2017
12:00 noon
at**

**HACA's Central Office
1124 S. IH 35
Austin, Texas**

**PUBLIC NOTICE OF A MEETING
TAKE NOTICE OF A BOARD OF DIRECTORS
REGULAR BOARD MEETING
OF THE SOUTHWEST HOUSING COMPLIANCE CORPORATION**

**TO BE HELD AT
HACA Central
1124 S. IH 35, Austin, Texas
(512.477.4488)**

COMMENCING AT 12:00 NOON ON THURSDAY, MARCH 9, 2017, TO CONDUCT BUSINESS AS FOLLOWS:

**CALL TO ORDER, ROLL CALL
CERTIFICATION OF QUORUM**

Edwina Carrington, Chairperson

CONSENT AGENDA

Items on the Consent Agenda may be removed at the request of any Director and considered at another appropriate time on this agenda. Placement on the Consent Agenda does not limit the possibility of any presentation, discussion, or action at this meeting. Under no circumstances does the Consent Agenda alter any requirements under Chapter 551 of the Texas Government Code, Texas Open Meetings Act.

CONSENT AGENDA

APPROVAL OF THE FOLLOWING ITEMS PRESENTED IN THE BOARD MATERIALS:

ITEM 1A: Presentation, Discussion, and Possible Action regarding the Approval of a Board Minutes Summary for the Board Meeting held on February 16, 2017

Michael Cummings
VP, SHCC

ITEM 1B: Presentation, Discussion, and Possible Action regarding Resolution No. 88: Approval to ratify all actions taken by the Board of Directors during FYE 2017, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Directors as reflected within the approved minutes and resolutions

Judy Paciocco
Senior Operations Director

REPORTS

Update on SHCC Activities

EXECUTIVE SESSION

The Board may go into Executive Session (close its meeting to the public) Pursuant to:

- a. § 551.071, Texas Gov't Code, consultations with Attorney regarding legal advice, pending or contemplated litigation; or a settlement offer;
- b. §551.072, Texas Gov't Code, discussion about the purchase, exchange, lease or value of real property;
- c. §551.074, Texas Gov't Code, discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
- d. §551.087, Texas Gov't Code, discuss certain economic development negotiations.

OPEN SESSION

If there is an Executive Session, the Board will return to Open Session for discussion, consideration and possible action of matters discussed in Executive Session.

ADJOURNMENT

"Pursuant to § 30.06, Penal Code, (trespass by holder of license with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a concealed handgun."

"Pursuant to § 30.07, Penal Code (trespass by holder of license with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a handgun that is carried openly."

"En virtud del § 30.06, Código Penal, (traspaso titular de licencia con una pistola), una persona bajo el subcapítulo H, capítulo 411, código de gobierno (Ley de licencia de arma o pistola), no se permiten en este reunión con una arma o pistola."

"En virtud del § 30.07, Código Penal (prevaricación por titular de la licencia con un arma o pistola abiertamente llevado), una persona bajo el subcapítulo H, capítulo 411, código de gobierno (Ley de licencia de arma o pistola), no se permiten en esta reunión con un arma o pistola que lleva abiertamente."

*The Southwest Housing Compliance Corporation (SHCC) Board of Commissioners reserves the right to discuss and consider items out of order on the agenda on an as needed basis.

The Southwest Housing Compliance Corporation is committed to compliance with the Americans with Disability Act. Reasonable modifications and equal access to the communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Please call Judy Paciocco or Nidia Hiroms at HACA at 512.477.4488, for additional information; TTY users route through Relay Texas at 711. For more information on SHCC, please contact Nidia Hiroms at 512.477.4488 x 2104.

**SOUTHWEST HOUSING COMPLIANCE CORPORATION
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**CALL TO ORDER
AND
ROLL CALL**

Edwina Carrington, Chairperson	_____
Charles Bailey, Vice-Chairperson	_____
Tyra Duncan-Hall, 2nd Vice-Chairperson	_____
Isaac Robinson, Commissioner	_____
Carl S. Richie, Jr., Commissioner	_____

March 9, 2017

**SOUTHWEST HOUSING COMPLIANCE CORPORATION
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

CONSENT AGENDA

AGENDA ITEM NO. 1A

Presentation, Discussion, and Possible Action regarding the Approval of a Board Minutes Summary for the Board Meeting held on February 16, 2017

March 9, 2017

**SOUTHWEST HOUSING COMPLIANCE CORPORATION
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

FEBRUARY 16, 2017

SUMMARY OF MINUTES

THE SOUTHWEST HOUSING COMPLIANCE CORPORATION (SHCC) BOARD OF DIRECTORS PUBLIC MEETING NOTICE WAS POSTED FOR 12:00 NOON ON THURSDAY, FEBRUARY 16, 2017 AND WAS HELD AT HACA'S CENTRAL OFFICE, 1124 S. IH 35, AUSTIN, TEXAS

CALL TO ORDER, ROLL CALL, CERTIFICATION OF QUORUM

The BOARD OF DIRECTORS REGULAR BOARD MEETING of the SOUTHWEST HOUSING COMPLIANCE CORPORATION (SHCC), of FEBRUARY 16, 2017, was called to order by Charles Bailey, Vice-Chairperson, at 12:08 p.m. The meeting was held at HACA's CENTRAL OFFICE, 1124 S. IH 35, AUSTIN, TEXAS

Roll call certified a quorum was present.

MEMBERS PRESENT:

Charles Bailey, Vice Chairperson
Dr. Tyra Duncan-Hall, 2nd Vice-Chairperson
Isaac Robinson, Director

MEMBER(S) ABSENT:

Edwina Carrington, Chairperson
Carl S. Richie, Jr., Director

STAFF PRESENT:

Ann Gass, Andrea Galloway, Beth Phillips, Catherine Crago, Eileen Schrandt, Gloria Morgan, Lisa Garcia, Jimi Teasdale, Kelly Crawford, Lisa Garcia, Michael Cummings, Michael Gerber, Michael Roth, Nidia Hiroms, Pilar Sanchez, Ron Kowal, Suzanne Schwertner and Thomas Cherian.

ALSO IN ATTENDANCE:

Jim Ewbank, Cokinos, Bosien & Young

CONSENT AGENDA

APPROVAL OF THE FOLLOWING ITEMS PRESENTED IN THE BOARD MATERIALS:

ITEM 1: Presentation, Discussion, and Possible Action regarding the Approval of a Board Minutes Summary for the Board Meeting held on January 19, 2017

Director Duncan-Hall moved the Approval of the Board Minutes Summary for the Board Meeting held on January 19, 2017.

Director Robinson seconded the motion. The motion passed. (3-Ayes and 0-Nays).

REPORTS

Michael Cummings, VP of SHCC, gave an update on procurement contracts.

EXECUTIVE SESSION

The Board of Commissioners did not recess into Executive Session.

ADJOURNMENT

Director Robinson moved to adjourn the meeting. **Director Duncan-Hall** seconded the motion. The motion passed. (3-Ayes and 0-Nays).

The meeting adjourned at 1:46 p.m.

Charles Bailey, Vice-Chairperson

Michael G. Gerber, Secretary

**SOUTHWEST HOUSING COMPLIANCE CORPORATION
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

AGENDA ITEM NO. 1B

Presentation, Discussion, and Possible Action regarding Resolution No. 88: Approval to ratify all actions taken by the Board of Directors during FYE 2017, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Directors as reflected within the approved minutes and resolutions

SOUTHWEST HOUSING COMPLIANCE CORPORATION

BOARD ACTION REQUEST

RESOLUTION NO. 88

EXECUTIVE DEPARTMENT

MEETING DATE: March 9, 2017

STAFF CONTACT: Judy Paciocco, Sr Director of Operations

ITEM TITLE: Discussion and Adoption of Resolution No.88: Approval to ratify all actions taken by the Board of Commissioners during FYE 2017, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Commissioners as reflected within the approved minutes and resolution

BUDGETED ITEM: N/A

TOTAL COST: N/A

ACTION

Motion to approve Resolution No.88: Ratifying all all actions taken by the Board of Commissioners during the 2016-2017 Fiscal Year, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Commissioners as reflected within the approved minutes and resolutions.

SUMMARY

General Information: Upon past advisement of legal counsel, resolution number 88 was drafted to ensure all actions taken by the Board during FYE 2017 be ratified, thus ensuring resolution of any irregularities during the voting process taken by the Commissioners. This is an action that will be presented for board action on an annual basis.

Organizational Structure: N/A

Public Comment: N/A

EXHIBITS

Exhibit 1: Resolution 88

RESOLUTION NO. 88

Approval to ratify all actions taken by the Board of Directors during FYE 2017, in order to resolve any irregularities which may have occurred regarding a quorum or vote by the Directors as reflected within the approved minutes and resolutions

WHEREAS, ...In the event that there were any irregularities in any action or vote taken by Southwest Housing Compliance Corporation's Board of Directors during the 2016-17 Fiscal Year, Southwest Housing Compliance Corporation desires to ratify and affirm all of the actions and votes taken by the Board of Directors regardless of the irregularity, as each action and vote taken represents the true intention of a quorum or more of Southwest Housing Compliance Corporation's Board of Directors.

WHEREAS, ... The purpose of this resolution is to give full legal force and effect to each action or vote of the Board of Directors taken during the 2016-17 Fiscal Year as if each action was taken by a quorum of the board without any irregularity, and therefore, every action taken by the Board of Directors during the 2016-17 Fiscal Year is fully enforceable.

Now, therefore, it is hereby

RESOLVED, ... the Southwest Housing Compliance Corporation's Board of Directors hereby ratifies and affirms all actions and votes taken by the Board of Directors during 2016-2017 Fiscal Year on this 9th day of March, 2017.

Michael G. Gerber, Secretary

Edwina Carrington, Chairperson

**SOUTHWEST HOUSING COMPLIANCE CORPORATION
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

Update on SHCC Activities

March 9, 2017

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EXECUTIVE SESSION

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- c. §551.074, Texas Gov't Code, deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.**
- d. §551.087, Texas Gov't Code, discuss certain economic development negotiations.**

Return to Open Session for discussion, consideration and possible action of matters discussed in Executive Session

**SOUTHWEST HOUSING COMPLIANCE CORPORATION
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

Adjournment

March 9, 2017